

THE JOB:

Application Systems Administrator

Summary

Are you passionate about technology and seeking to join a team that embodies integrity, service before self, and a commitment to excellence? At Weiland, Inc., a renowned leader in the specialty door and window industry, we're dedicated to pushing the boundaries of innovation. Our dedication to advancing workflow automation, optimizing factory processes and end-to-end business processes sets us apart. We are looking to add a technologist to our amazing team who shares our dedication to technological advancement and is ready to learn about our business, integrate technology systems across our operations, and be part of our close-knit, family-oriented culture.

What You will Do

The Application Systems Administrator works with all areas of our company and affects every step of the sales and manufacturing process. This individual must be tech-savvy, curious, hungry to learn, and have experience integrating technological systems with businesses and/or manufacturers. This position will be responsible for ensuring that technology and data are best leveraged to grow our manufacturing company and driving solutions for process improvement utilizing the infrastructure and systems throughout the organization.

The Opportunity

- Provide technical support on installation, training, maintenance, troubleshooting, and repair of desktop technology hardware and software.
- Provide technical guidance, support and training to end-users and technology team on Microsoft 365 development best practices and capabilities.
- Design, develop and customize Microsoft 365 applications including SharePoint Online, Power Apps, PowerAutomate and Power BI.
- Support Weiland's cloud-based Enterprise Resource Planning (ERP) and business management software (ODOO).
- Design and develop ODOO custom modules, features and functionalities using Python and ODOO framework.
- Integrate the ERP system with downstream manufacturing processes and software systems.
- Work with key stakeholders throughout the company to gather and analyze requirements for software projects.
- Understand business processes and objectives to develop solutions that meet the needs of end users.
- Develop and execute test plans to validate the functionality, performance, and security of software applications.
- Coordinate the deployment of software releases into production and provide ongoing support and maintenance.
- Collaborate with Operations System Integrator and cross-functional teams to ensure alignment with department timelines and goals.

What You Need

- Pursuing or Completed Degree in Computer Science, Information Systems, Systems Engineer, or related field.
- Adept at Microsoft 365 especially Excel, SharePoint, OneDrive, and Outlook.
- Experience deploying technological advancements in business and/or manufacturing environments.
- Proficient in Python programming language and web technologies (HTML, CSS, JavaScript).
- Familiarity with software development best practices, including version control (Git), code review, and testing methodologies.
- Ability to work effectively in a fast-paced and dynamic work environment.

Skills and Abilities Desired

- Excited to learn and educate others about integration technologies
- Strong problem-solving and analytical skills with high attention to detail
- Excellent communication skills (written, verbal, and face-to-face)
- Honest – work and personal life rooted in integrity
- Service oriented
- Resourceful
- Consultative
- Organized
- Spanish-English (Bilingual) (Bonus)



THERE IS NO EQUAL